

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 2, 2003

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Cathy Abel, Clerk
Dustin Burns, Member
Julie McIntosh, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Arletta Schaffer, Recording Secretary

2. President Ryan invited Allwyn Gazi, STA president, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	McIntosh
Second:	Abel
Vote:	5 – 0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Schedule of Upcoming Events
2. Report by Board Advisory Committee to Review Disposition of School Property

Michael Carcioppolo, representing the Committee to Review Disposition of School Property, presented the report to the Board on the outcomes of the Committee's work. After study and analysis, the Committee recommended that Santee School be considered surplus property. Mr. Carcioppolo asked that it be noted that the work of the Committee was difficult and emotional. The Board accepted the report and thanked the Committee for their commitment.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. Ted Doughty, director of maintenance, operations and facilities, expressed his gratitude to staff and the community for their generosity when his family's home was lost in the Cedar fire.

D. PUBLIC HEARINGS

1. Compliance of Education Code Section 60019: K12 Textbook and Instructional Materials Funding Realignment Program (IMFRP)

President Ryan opened the public hearing to receive comments on the IMFR program. There were no public comments.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Motion:	El-Hajj	
Second:		Burns
Vote:	5 – 0	

Superintendent

- 1.1. Approval of Minutes
- 1.2. Set Date and Time of Board's Annual Organizational Meeting

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of First Period Interim Report

Educational Services

- 3.1. Certification and Adoption of Resolution for Instructional Materials Funding Realignment Program (IMFRP) 2003-2004
- 3.2. Approval of Extended Travel Field Trip to J. Paul Getty Museum in Los Angeles, California by Cajon Park School
- 3.3. Approval of Request for Extended Travel Overnight Field Trip on the "Californian" by Cajon Park School

Human Resources

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: none
- 4.2. Adoption of Resolution Authorizing Teacher Services – Education Code Section 44256(b)

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Multi Year Fiscal Plan Report, Phase III: Revenue Generating Options and Program Priorities

Dr. Johnson introduced the third phase of the Multi Year Fiscal Plan. The focus of this phase was alternative and creative options to enhance general fund revenue. Options included:

- Sale of property. Two pieces of property have potential to generate revenue and the District is seeking residential zoning for those properties to maximize their value. At this time, state law prohibits districts from using proceeds from the sale of property for anything but capital improvements.
- Lease vacant school property.
- Sale of relocatable buildings not in use at Santee School.

- Fee-based revenue from use of school playgrounds and other facilities by sports leagues and other groups. A study is being conducted.
- Transportation fees.
- Parcel tax to raise general operating funds by a property assessment.
- Educational foundation: A new foundation might raise \$25,000 during the first year.

The next step will be to look at reducing expenditures based on program priorities and Board goals. Items considered during the 2002-03 year were:

- Closing a school site
- Contracting services
- Use of technology to support educational and clerical services
- Class size increase by one student in grades 4-8
- CSR Option II Kindergarten
- Downsizing staffs in departments or schools
- Reducing school site administrators
- Downsizing reading teacher program (formerly Miller-Unruh program)
- Reducing special education costs

At its January meeting, the Advisory Council on Instruction (ACI) will be asked to make recommendations to prioritize program reductions based on instructional needs. Carolyn Harness will make a brief budget presentation at the next ACI meeting in order to provide background information.

Dr. Johnson asked about the Board's preferences on format for the three-year strategic plan being prepared. The plan will guide the District in maintaining a healthy budget over the next few years. The new Governor will unveil his budget on January 10. Member El-Hajj suggested that a reference document on ADA compliance might be useful in the plan.

1.2. Consideration of Board's Legislative Goals, 2003-04

In their discussion regarding amendments to the legislative goals, Board members agreed to add a new goal to seek legislation permitting greater flexibility for use of proceeds from the sale of District property. Board members will seek a legislative representative to carry such a bill. It was moved and seconded to add a new legislative goal to seek legislation to waive the Education Code restrictions on the sale of surplus District property.

Motion: McIntosh
Second: El-Hajj
Vote: 5 – 0

1.3. Consideration to Cancel January 6, 2004, Board of Education Meeting

In recent years the first meeting in January has been canceled due to the winter break. However, it was decided to keep the January 6, 2004, meeting on the calendar at this time due to possible action on fiscal, legislative or property issues.

Business Services

2.1. Adoption of Resolution #0304-15 Ordering a Special Parcel Assessment Election, Requesting the County Elections Department to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order

The Board has discussed at a previous Board meeting its intent to conduct a parcel tax assessment election on the March 2004 ballot. A resolution must be presented to the County Elections Department no later than December 5, 2003, in order to conduct the election on March 2, 2004. Proceeds of the parcel tax would partially offset the impact of unprecedented state budget reductions and declining enrollment, retain qualified and experienced teachers, minimize

reduction in educational programs that enhance student achievement, and ensure adequate textbook and instructional materials.

Member Burns believes that the Board has the obligation to give citizens the opportunity to help students before making further cuts in District programs. A city is judged and measured by its school district.

Member McIntosh believes that our community will probably not support this measure and therefore, she has previously not supported the parcel tax. She will be voting in favor of the parcel tax, however, so that citizens will have the opportunity to prove her wrong.

Member Abel trusts that the community will support the parcel tax because they understand the need for it.

Member Burns addressed the presidents of STA and CSEA and asked for their support of the parcel tax. Both presidents promised the support of their organizations. It was moved and seconded to adopt Resolution #0304-15 ordering a Special Parcel Assessment Election, requesting the County Elections Department to conduct the election, requesting consolidation of the election, and specifications of the election order.

Motion:	Burns	
Second:		Abel
Vote:	5 – 0	

2.2. Authorization for Short-Term Usage of Santee School Site

The Board Advisory Committee to Review Disposition of School Property has recommended that the Board consider leasing the Santee School site on a short-term basis in order to generate revenue for the District. Interest in short-term leasing of the property is significant. Administration sought direction from the Board on specific areas. The Board agreed to lease the property on a short-term basis. The maximum term would extend no longer than June 2004. Consideration would be given to an organization with needs through September 2004. The District would not be required to seek legal bids. The Civic Center Act process will be used. No decision was made on the impact of leasing on the pursuit of bids for the sale of the property

2.3. Approval of Contract for Appraisal of Santee School Site (Amended)

The Board Advisory Committee to Review the Disposition of School Property has recommended that the Santee School site be considered as surplus district property. Staff issued a request for proposals from appraisal firms to determine the value of the property. It was moved and seconded to award the contract for appraisal to Jones, Roach and Caringella in the amount of \$7,500 from the capital facilities fund.

Motion:	McIntosh	
Second:		Abel
Vote:	5 – 0	

Educational Services

3.1. Consideration of Goals for the Advisory Council for Instruction (ACI)

Dr. Shaw asked direction from the Board on the topics and priorities for ACI to pursue. Member McIntosh stated that she would like to see Goal 4, middle school consistency, moved to a higher priority. After further discussion, the Board agreed that they would like to see all listed goals discussed over the course of the year. The committee was charged with establishing its own priority. Topics are: develop a list of items essential to the District and determine the budget impact of that list; curriculum based parent involvement; District writing goals; middle school consistency; PeaceBuilders program at every site.

Human Resources

4.1. Approval of Revised Job Description, Executive Secretary

With minor changes, it was moved and seconded to approve revisions to the Executive Secretary job description.

Motion: Abel
Second: El-Hajj
Vote: 5 – 0

G. BOARD POLICIES AND BYLAWS (none)

H. BOARD COMMUNICATION

Member Burns wished to commend the responsiveness of business staff member Kevin Becker. He was also extremely impressed with the passion for reading displayed at Pepper Drive School in the Accelerated Reader program.

Member Burns also asked that administration investigate name badges for all employees. On a recent school visit, he found that employee name badges served several purposes, including safety and student resources. All authorized adults wear photo name badges in many other districts.

The recent Joint City/Board Committee meeting was very cordial. They did confirm that the Santee School property will be rezoned to commercial in the general plan amendments and the Renzulli property will keep the parkland zoning.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 8:50 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 10:05 p.m. No action was reported. The December 2, 2003, regular meeting adjourned at 10:05 p.m.